



RECONCILIATION
AUSTRALIA



National Reconciliation Week 2020 email signature



Access email signature
[NRW2020 Email signature](#)

Instructions

We invite you to include the NRW2020 promotional banner in your email signature from Wednesday May 27 – June 03.

To do so, follow these steps:

- Open your signatures (File > Options > Mail > Signatures)
- Click your mouse pointer just below the CRICOS code and amend the font size to 8. Then hit enter into a new line (this makes the gap the correct size between the CRICOS code and the banner image)
- Click the 'insert image' button (1) and select image
- Do not resize the image as it will appear pixilated in the receiver's inbox
- Once inserted, click the image and navigate to the 'insert link' button (2). Enter <https://www.reconciliation.org.au/national-reconciliation-week/>
- Click 'Okay'
- Send yourself a test to make sure it looks okay, and the banner links to the National Reconciliation Week website

27 MAY – 3 JUNE

[reconciliation.org.au/nrw](https://www.reconciliation.org.au/nrw)

#NRW2020 #InThisTogether2020



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